

JOINT BOARD**Tuesday, 23rd March, 2021**

Present:-

Councillor Dale (Chair)

Councillors Fritchley

Councillors

P Gilby
Serjeant

*Matters dealt with under the Delegation Scheme

**1 DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS
RELATING TO ITEMS ON THE AGENDA**

No declarations of interest were received.

2 APOLOGIES FOR ABSENCE

Apologies for absence were received from Huw Bowen (CBC), Cllr Duncan McGregor (BDC), Cllr Charlotte Cupit (NEDDC) and Alan Ward (Chesterfield and North East Derbyshire Credit Union).

3 MINUTES

The notes and the Record of Decisions of the Joint Board meeting held on 20 September, 2020 were noted.

**4 CHESTERFIELD AND NORTH EAST DERBYSHIRE CREDIT UNION
BUSINESS PLAN**

No representative from Chesterfield and North East Derbyshire Credit Union attended the meeting and no report was available.

**5 INTERNAL AUDIT CONSORTIUM PROGRESS REPORT 20/21 AND
DRAFT BUSINESS PLAN 2021/22**

The Internal Audit Consortium Manager presented a report to update the Joint Board on the progress made by the Internal Audit Consortium during 2020/21, to provide an update on the Business Plan (budget) for 2020/21

and to seek approval for the Business Plan (budget) for the Consortium for 2021/22.

The report included a progress summary on staffing, working procedures, and internal audit plans for the 3 authorities. The completion of 2021 plans had been affected by COVID-19 but the Internal Audit Consortium Manager was satisfied that it would be possible to give an unlimited opinion at the end of the year. The Risk Register for the Internal Audit Consortium had been updated and was attached at Appendix 3 to the officer's report. The committee was advised that an external review of internal audit was now due and an experienced assessor had been selected.

It was noted that the revised business plan for 2020/21 now predicted a surplus of £12,800. The estimated accumulated surplus at the end of 2020/21 was £32,800; it was proposed that £20,000 would be retained as a working balance with the remainder (£12,800) distributed to the partner authorities.

The Internal Audit Consortium Manager advised that the draft business plan for 2021/22, as attached at Appendix 1 to the officer's report, had been prepared based on the FTE of 8.7 posts. It was noted that the draft budget had reflected provision for pay awards and a budget of £10,000 for the external review of internal audit.

AGREED –

1. That the progress made by the Internal Audit Consortium be noted.
2. That the revised business plan (budget) for 2020/21 and the draft Internal Audit Consortium Business Plan (and associated charges) for 2021/22, based on Appendix 1, be approved.
3. That an annual report on the outcome of the operation of the Internal Audit Consortium for 2020/21 be submitted to the Joint Board following the year end.

6 LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC

AGREED –

That under Regulation 21 (1)(b) of the Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2000, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined by Paragraphs 4 of Part 1 of Schedule 12A to the Local Government Act 1972' on the grounds that it contains information on consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority and employees of, or office holders under, the authority.

7 VERBAL UPDATE ON THE DERBYSHIRE WIDE BUILDING CONTROL PARTNERSHIP

Chesterfield Borough Council's Assistant Director - Economic Development presented an update on the Derbyshire-Wide Building Control Partnership. The committee was advised that a higher income and profit were forecast than for the previous year and that the Planning sector had been very busy.

All furloughed staff had returned to work and one new technical support officer had been employed. ISO 9001 quality management systems had been implemented. All administrative work was carried out at the Chesterfield office.

High Peak Borough Council and Staffordshire Moorlands District Council had submitted their formal approach to join the Partnership and this would go to the next board meeting where each existing member council would need to consent to the proposal.

There was also a requirement to review the service level agreement in May 2021.

The committee heard that a new five year growth plan was under development to include the following key areas;

- Investment in recruitment, retention and training
- Investment in the core market
- Review of systems and processes
- Continued development outside of the core areas of operation

The ambitions for the partnership were twofold; to be known for its integrity and to support its clients from inception to completion.

RESOLVED –

1. That the report be noted.